

Briarcrest Veterinary Clinic, Inc.  
Larry N. White, D.V.M.  
1492 Wilcrest Drive  
Houston, TX 77042  
(713) 789-8320  
www.briarcrestvet.com

5

The following information is provided to all new clients to avoid any misunderstanding or disagreement concerning payment for professional services.

\_\_\_\_\_ **client, please initial here**

Payment is due in full at the time services are rendered. We accept cash, personal checks (with identification), money orders, cashier's checks; VISA, MasterCard, American Express, and Discover credit cards

\_\_\_\_\_ **client, please initial here**

This information is required & will be held in strict confidence, but may be verified for accuracy.

- 1) a current home telephone number, including area code
- 2) a current home (street) address (no P.O. boxes)
- 3) the name, street address, and telephone number of your employer
- 4) a valid Texas driver's license number (photo copy required for check writing)

**We do not extend credit for professional veterinary services.**

We will work with you to offer treatment options that take cost into consideration.

**A BILLING FEE** of \$2.00 will be added to each account having an unpaid balance at the end of the month.

**A LATE CHARGE** will be added to each account having an unpaid balance at the end of each month. The late charge is computed by multiplying the unpaid balance by a periodic rate of 1.50% per month, which is an annual percentage rate of 18.00%. The minimum late charge is \$1.00.

**RETURN CHECK FEE** of \$30.00 will be charged for each returned check. Returned checks that remain unpaid for 10 days will be turned over to the Attorney General's Check Fraud Division for collection.

Clients having an unpaid balance which has aged in excess of sixty (60) days will have their credit privileges suspended or revoked until the previous balance is paid in full or written financial arrangements are made.

Clients having an unpaid balance which has aged in excess of ninety (90) days will be placed in a collection status, and their delinquency will be reported to a credit reporting agency.

Clients having an unpaid balance which has aged in excess of one hundred twenty (120) days will be turned over to the Justice of the Peace court for collection. Court costs and collection fees will be added to all unpaid balances as allowed by law.

NOTICE: Unless you notify us in writing within thirty (30) days after receipt of your statement that the validity of the charges contained in your statement, or any portion of the charges contained in it, are disputed, we will assume the statement to be accurate and our claim to be valid. You may contact us by telephone; however, by doing so, your legal rights may—not be preserved. If you do notify us of a dispute, we will obtain verification of the debt and mail it to you.

I have read and understand the above,

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Today's Date